

CONSTITUTION



1. NAME

The name of the Council shall be Worcester Arts Council (hereinafter called "the Council").

2. OBJECTIVES

The objectives of the Council shall be to maintain, foster and promote activity in the arts and crafts in the area of Worcester (herein called "the area of benefit").

It shall:

- a) act as a co-ordinating body for individuals and organisations both amateur and professional in the furtherance of activities which promote the objectives of the Council in the area of benefit and provide the means of liaison between such individuals and organisations and the appropriate Committee or Committees of the local authority or authorities
- b) present or assist in presenting public concerts, dramatic performances, recitals, arts exhibitions, lectures, art festivals and other arts events.
- c) provide a means for bringing to the attention of the inhabitants of the area of benefit the work of creative artists in all fields of the arts and crafts.
- d) do all such other things as are necessary to the attainment of the foregoing objectives.

3. MEMBERSHIP

- a) The membership of the Council shall consist of:
 - I. Representatives of the Worcester City Council
 - II. Representatives from each of the affiliated members
 - III. Individual co-opted members who may be invited from time to time to join the Council.

Local Authority Members

The Worcester City Council shall be entitled to appoint four representatives to serve as members of the Council for such period of time as the City Council may decide.

Representatives

The members shown in the schedule shall each be entitled to appoint each year one representative to serve as member of the Council.

Co-opted Members

The Council may from time to time co-opt as members of the Council persons who are specifically qualified to further the objectives of the Council and shall decide for what periods such co-opted members shall serve. The number of co-opted persons shall not exceed one-third of the total membership of the Council.

- b) Consultative Members - The Council may invite persons with a special knowledge or experience to serve on the Council or its Committees in a consultative capacity, but such persons shall not be entitled to vote.

4. OFFICERS

- a) The following honorary officers shall be elected at the Annual General Meeting:
 - I. Chairman
 - II. Vice-Chairman
 - III. Secretary
 - IV. Treasurer
 - V. Such other officers as the Council may from time to time decide
- b) The honorary officers shall be ex-officio members of the Executive Committee and all sub-committees of the Council.
- c) The Chairman and other honorary officers shall retire each year but shall be eligible for re-election
- d) The Council may appoint such other officers and servants as it may think necessary.

5. MEETING OF THE COUNCIL

- a) The Annual General Meeting of the Council shall be held in each year at such time (not being more than fifteen months after the holding of the preceding Annual General Meeting) and place as the Council shall determine. At least twenty-one clear days' notice in writing shall be given by the Secretary to the members. Other meetings of the Council shall be held at such time as may be determined by the Council.
- b) An Extraordinary General Meeting of the Council shall be called at fourteen clear days' notice in writing upon the written demand of ten members, or by the Chairman, or by the Executive Committee.
- c) At the Annual General Meeting the business shall include the election of a Chairman and other honorary officers, the election of the Executive Committee, the appointment of an Auditor and the consideration of an annual report of the work done by and under the auspices of the Council and of the audited accounts.

6. EXECUTIVE COMMITTEE

- a) There shall be an Executive Committee (hereinafter called "The Committee") whose duty it shall be to carry out the general policy of the Council and, subject to any conditions imposed from time to time by the Council, to provide for the administration, management and control of the affairs and property of the Council.
- b) The members of the Executive Committee shall be elected at the Annual General Meeting and shall hold office until the end of the next Annual General Meeting.
- c) The Committee shall additionally consist of up to sixteen members of whom four shall be the representatives of the local authority and up to twelve representatives.
- d) Casual vacancies may be filled by the Committee until the next Annual General Meeting.
- e) The Chairman, Vice-Chairman, Secretary and Treasurer of the Council shall act as Chairman, Vice-Chairman, Secretary and Treasurer of the Executive Committee.
- f) In addition to the elected and ex-officio members, the Committee may co-opt not more than two persons who need not be members of the Council.
- g) The Committee may delegate any of its powers to sub-committees and such committees may be given power to co-opt, provided that no sub-committee may be given power to co-opt more than one quarter of its total membership.

7. QUORUM

The quorum at a meeting of the Council, and at a meeting of the Executive Committee, shall be one quarter of the Council or Committee, or such other number as the Council may from time to time decide.

8. FINANCE

- a) The Council shall have power to raise money by means of affiliation fees from participating authorities and organisations, subscriptions from individuals, donations or legacies, grants in-aid from statutory authorities, loans and other sources.
- b) The income and property of the Council, whencesoever derived, shall be applied solely towards the promotion of the purposes of the Council as set forth in this Constitution. No portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise to any member of the Council, provided that nothing herein shall prevent the payment in good faith of reasonable and proper repayment of out-of-pocket expenses to any officer or

servant of the Council.

- c) The Council may appoint a custodian trustee or a trust corporation of not less than three persons to hold any property held by or in trust for the Council or may with the agreement of The Official Custodian for Charities transfer to him personal property (within the meaning of Section 16 (2) of the Charities Act 1960) so held and make application for an order vesting in him any property so held.

9. THE COUNCIL'S YEAR AND AUDIT

The Council's year shall run from January 1st – 31st December. The accounts of the Council shall be audited at least once in every year.

10. DISSOLUTION

The Council may at any time be dissolved by a resolution passed by a two-third majority of those present and voting at a meeting of the Council of which twenty-one clear days' notice at least shall have been sent to all members of the Council. Such resolutions may give instructions for the disposal of any assets held by or in the name of the Council, provided that if any property remains after the satisfaction of all debts and liabilities, such property shall not be paid to or distributed among members of the Council but shall be given or transferred to such other institution or institutions having objectives similar to some or all of the objectives of the Council as the Council may, with the approval of the Charity Commissioners or other authority having charitable jurisdiction, determine.

11. ALTERATIONS TO THE CONSTITUTION

Alterations to the Constitution shall receive the assent of not less than two-thirds of the members of the Council present and voting. A resolution for the alteration of the Constitution shall be received by the Secretary of the Council at least twenty-eight clear days before the meeting at which the resolution is to be brought forward. At least fourteen clear days' notice in writing of such a meeting shall be given by the Secretary to the members and shall include notice of the alterations proposed.

This Constitution was adopted at a meeting held on 05. 03. 14

Signed Chairman

SignedSecretary

Date